

# The \$96,000 Secret Weapon Hiding in Plain Sight: What a Virtual Paralegal *ACTUALLY* Does for Your Law Firm

#### YOU Became a Lawyer to Win Cases...

- Not to Chase Emails, Correct Calendars, or Draft Your 900th Demand Letter
- 1,000+ hours/year lost on low-value tasks
- \$72,000/year for an in-house paralegal
- · No time left for new clients, family, or growth

## Here's how one fractional virtual Associate Attorney changes everything...



#### Legal Research

Find statutes, case law, and local rules, Trained on Westlaw / LexisNexis



#### Case Management

Update CRMs (Clio, MyCase, PracticePanther), Schedule clients, follow-ups, and court dates, Manage deadlines & e-file motions.



#### **Admin Support**

Billing & invoicing, Time tracking & reporting, Archiving & compliance checks.



#### **Drafting & Discovery**

Motions, Demand letters, Interrogatories and discovery requests/responses, Medical and police phone records.



#### Systems & Efficiency

Create firm templates,
Recommend process
improvements, Decrease
YOUR hours & increase YOUR
income.



### Attorney Concerns? Already Solved

HIPAA / ABA Comp. platforms (Clio, MyCase), No unauthorized practice of law.

#### PICK YOUR POWER LEVEL

Plan	Hours/Week	Monthly Cost (90 Day then MTM)	Annual Cost	1-Year Term (Monthly Pay, Save 7%)	1-Year Prepay (Save 15%)
Full-Time	40 hrs	\$2,995	\$35,940	\$2,785	\$30,549
Half-Time	20 hrs	\$1,995	\$23,940	\$1,855	\$20,349
Quarter-Time	10 hrs	\$1,195	\$14,340	\$1,112	\$12,189

Book A 15 Min Discovery Call To Learn More.